Stay secure – one step at a time

Cyber security doesn't need to be complex

Navigating the world of cyber security can be difficult, especially considering the nuances and obligations that exist in practice. Lawcover sees the threat types that exist in everyday practice and has developed a suite of cyber security resources specifically tailored to law practices.

Guide to Cyber Security

Lawcover's <u>Guide to Cyber Security</u> is designed to help law practices navigate the complex world of cyber risk. The guide breaks down the types of cyber threats targeted at law practices and identifies key areas and vulnerabilities in practice operations. The Guide outlines the actions you need to take to ensure:

- ▼ Security needs are identified and prioritised
- ▼ Effective defence systems are implemented
- A practice wide Cyber Security Strategy is developed and in place
- A Cyber Incident Response Plan is developed and in place

5 critical aspects of cyber security

In addition to the Guide to Cyber Security, five <u>Cyber Security Snapshots and Step-by-Step Guides</u> have been developed. Each one provides detailed and practical instructions on how to secure and protect the five critical aspects of your practice, including:

▼ Data

- Performing a backup and restore
- Loss prevention
- Creating access controls (user accounts)
- Ensuring Wi-Fi security
- Safeguarding internet use

▼ Hardware

- Enabling real-time protection
- Setting up automatic updates
- Performing malware scans
- Encrypting hard drives
- Securing Wi-Fi routers
- Disposing of used hardware securely
- ▼ Email, chat apps, messaging and social media
 - Email setting up multi-factor authentication (MFA) and securing email attachments
 - Chat and messaging apps setting up MFA, backup and restore
 - Social media general security

▼ Passwords

- Creating strong passwords
- Using a password manager

▼ Mobile devices

- Creating passwords and passcodes
- Locking your device
- Creating a SIM pin
- Ensuring Wi-Fi security and setting up a personal hotspot
- Lost or stolen devices

In a busy law practice it can be difficult to find the time to break down all that is required to develop and embed strong cyber security. Our <u>Guide to Cyber Security</u> and Step by Step instructions will take you through the actions required to implement cyber security, ensure ongoing protection and minimise the risk of cyber attacks one step and a time.

In the event of a cyber incident a law practice should call **1800 BREACH (1800 273 224)** to receive immediate cyber crisis support.